

Project: **State of NE - YRTC - Geneva - Cottage Roof/Gutter Replacement** **4097**

Proj. No.

Date: May 23, 2016

Present: see attached registration sheet

Minutes of Pre-Bid Meeting, May 19, 2016:

1. Met on-site and reviewed project scope and requirements. The following clarifications were noted:
 - a. Replace Temp Facilities and Controls 015000.3.2.A with:
Portable toilet facilities are to be furnished and maintained by the contractor. Coordinate location with Rodger Stofer (402.759.1717).
 - b. Vehicle and equipment access to site, contractor parking, trash dumpster location to be coordinated with Rodger Stofer (402.759.1717).
 - c. Work hours are to be Monday through Friday from 7:00 a.m. to 5:00 p.m.
 - d. Date of project completion will be before August 31, 2016.
 - e. For existing roofing materials: Take off no more than can be installed and completed in one day. Decking or any other roof structure materials will not be exposed overnight, or exposed anytime where rain or wind can cause damage.
 - f. Geneva Youth Rehabilitation & Treatment Center will locate and flag all lawn sprinkler heads in the ground where contractor will be staging, parking and working.
 - g. Contractor to repair any areas where grass or plant materials are damaged during construction.
 - h. Bidders can visit site before bid date. Contact Rodger Stofer (402.759.1717) to coordinate site visit and site access.
2. Bidders were allowed to inspect the site before adjourning.



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June 19 2016

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